

Welcome to the LUCA e-Learning Platform!

This guide walks you through every step — from opening the platform to joining your first course.

Step 1: Open the platform

Click the following link to access the LUCA e-Learning platform:

<https://luca.saleseducation.eu>

Step 2: Find the registration area

After clicking the link, you will be directed to the website's home page (see **Figure 1**). To navigate to the registration area, click on the word "HERE", located in the centre of the webpage, as indicated by the red arrow in **Figure 2**.



Figure 1 — LUCA home page



Figure 2 — Click "HERE" to register

Step 3: Start your registration

This will take you directly to the welcome page. Click "REGISTER a new Account", as indicated by the red arrow in **Figure 3**. This will take you to the registration form, where you fill in your personal information (see **Figure 4**).



Figure 3 — Welcome page



Figure 4

Figure 4 — Registration form

Step 4: Check your inbox

After completing your registration, you will receive three e-mails:

- A confirmation link e-mail (see Figure 5), where you must activate your account.
- A "Welcome to LUCA training platform" e-mail.
- A course registration confirmation for LUCA (see Figure 6).

[LUCA LMS] Your Confirmation Link

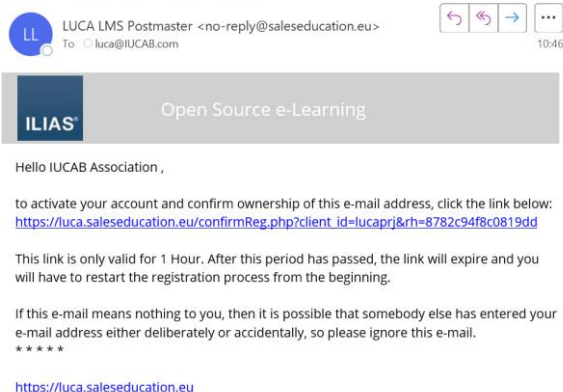


Figure 5 — Confirmation link e-mail

[LUCA LMS] Your registration for course "LUCA Course"

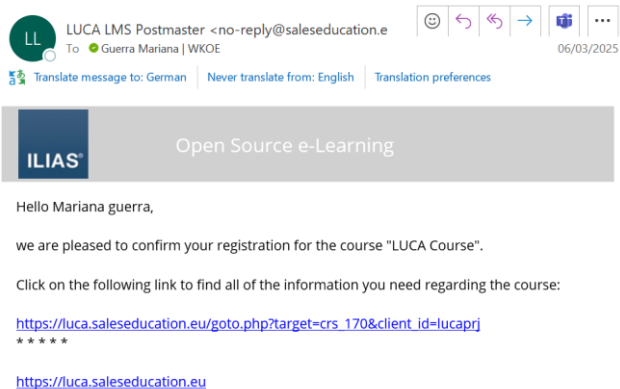


Figure 6 — Course registration confirmation

Step 5: Log in

You are now ready to log in successfully! Use your personal login credentials and click the link provided in your e-mail. This will direct you to the login area, as indicated by the red arrow in **Figure 7**. Enter your chosen username and password to access the platform.

Login to ILIAS

Username *

Password *

* Required

Login

[New Account Registration](#) [Public Area](#) [Forgot your password?](#) [Forgot your username?](#)

Figure 7 — Login to ILIAS

Step 6: Join the course

After you have successfully logged in, you can join the LUCA course directly, as indicated by the red arrow in **Figure 8**.

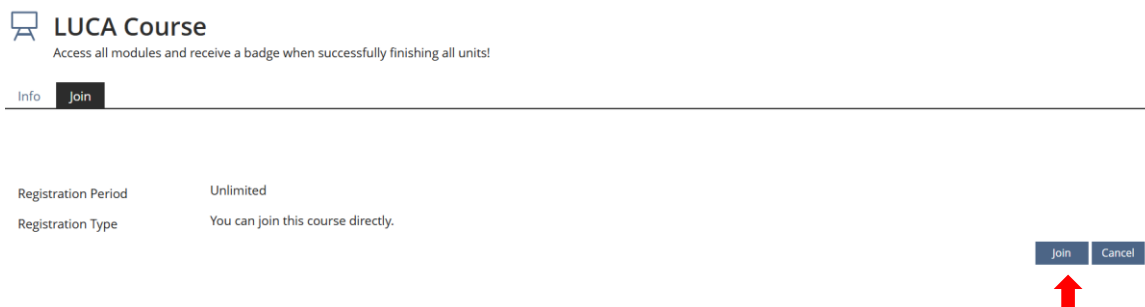


Figure 8 — Join the LUCA course